



SAIA BYLAWS

SOUTHERN AREA INSTRUCTOR'S ASSOCIATION, INC. BY-LAWS AND OPERATING RULES

ARTICLE I

Name:

Southern Area Instructor's Association, Inc.

ARTICLE II

Purposes:

To better enable the participants to perform their duties in safety and training by the exchange of information, programs, publications, experiences, and/or any other useful materials. To provide knowledge, training, and leadership necessary to enable the participants to perform, with a positive attitude and dedication, all assigned duties and responsibilities in an effective manner.

ARTICLE III

Membership:

A. Active Member - To be eligible for active membership, a person shall be currently holding a position with a Statewide Electric Association, Electric Co-op, State JT&S, G&T, or other Electric Utility, involving fifty percent or more of their work time devoted to job training, safety education, loss prevention, environmental, or those that have similar primary responsibilities in the field of electrical distribution, transmission, or generation. Only active members may hold office or vote on issues or operations at a business meeting.

B. Associate Members – Persons not meeting the requirements of Article III, Membership, paragraph 1, may join the SAIA Association as an Associate Member. An Associate Member is not eligible to hold office, serve as a member on temporary or standing committees, or vote on SAIA issues or operations.

C. Ex Officio Members – Persons who were former Active Members, held leadership positions, or served the association on committees who, through change in their employment status, no longer meet the criteria of active membership. An Ex Officio Member will have the same rights, duties, and privileges as an Active Member, including the right to vote.

D. Associate to Active Member – To become an Active Member, the Associate Member shall be nominated by an Active Member in writing, and meeting the requirements of Article III, Membership, paragraph 1, to the SAIA Officers prior to the regular scheduled SAIA Summer Meeting or SAIA Fall Meeting held in conjunction with the NUTSEA Annual Meeting. Associate Members shall be voted on by the active membership at that meeting.

E. Prospective Members for Active Membership – Prospective Active Members must be nominated by an Active Member in writing, and meet the requirements of Article III, Membership, Paragraph 1, to the SAIA Officers. Prospective Active Members will be presented to and voted on by the active membership at the next regularly scheduled business meeting.

F. Prospective Members for Associate Membership – Prospective Associate Members must be nominated by an Active Member. Prospective Associate Members will be presented to and voted on by the active membership at the next regularly scheduled business meeting.

ARTICLE IV

Fees:

- A. There shall be no initiation fee for persons elected to membership.
- B. The registration fee for each meeting shall be set by the host state, in accordance with expenses incurred per hosting guidelines.
- C. Meeting registration fees for ex officio members shall be reduced to \$100 for each meeting.

ARTICLE V

Officers:

- A. The officers of the Southern Area Instructor's Association shall consist of the following:
Chairman
Vice-Chairman
Secretary
- B. Officers shall serve for a term of one (1) year per office, and a total of three (3) years with the progression, up to Chairman. Each year, each officer must be voted in, and any open positions shall be filled before the close of the NUTSEA meeting.
- C. A past officer may be re-elected and hold the position of an officer as many times as useful to SAIA.

ARTICLE VI

Meetings:

- A. There shall be two official meetings of the Southern Area Instructors Association held each year. One meeting shall be held during the annual meeting of the National Utility Training and Safety Education Association. The second meeting shall be held at a place and on a date within the months of April through June, selected by the host state. Election of officers, and other such business shall be conducted at the SAIA meeting held during the annual meeting of the National Utility Training and Safety Education Association.

Annual reports of the officers and committees shall be presented at the official meeting during the NUTSEA conference.

- B. A business meeting shall be held during each meeting at a time and place designated by the Chairman.

C. The next host state shall be selected on a volunteer basis of SAIA member states at the summer meeting. The host state shall make all arrangements for programming and location. An agenda shall be prepared by the host state. The Chairman of SAIA shall mail the agenda to all members in such a manner and time that will precede the meeting by at least (90) ninety days and shall cover all planned activities.

D. A quorum for the transaction of business shall consist of Active Members present at each meeting.

E. Voting on business shall be performed by Active Members only. There shall be no voting by proxy.

ARTICLE VII

Vacancies:

A. When an officer or committee member can no longer effectively fulfill the duties of the office, either because the officer or committee member is no longer eligible for active membership, or for any other reason, the Chairman shall declare the position vacant.

B. In case of resignation or other vacancy, the Chairman shall appoint a member to fill the position until the NUTSEA meeting when a member will be elected to serve.

ARTICLE VIII

Duties of Officers:

A. The Chairman shall preside at all meetings of the Association "according to Roberts Rules of Order;" shall appoint committees and their chairmen; and shall perform all such duties incidental to the office of Chairman that are properly required of that office.

B. The Vice-Chairman shall assume the duties of the Chairman, if the Chairman is absent or unable to perform the duties of the office.

C. The Secretary shall have charge of all Association business papers, keep such records, make such reports, and perform such duties as are incidental to that office and properly required of that office by the Association.

ARTICLE IX

Committees:

A. The Chairman is empowered to appoint special committees as deemed necessary, or as directed by a vote of the Association.

B. The Chairman shall appoint a By-Laws Committee to review / edit current by-laws. A By-Laws Committee shall meet at least every 5 years, or as needed.

C. A Nominating Committee shall consist of the three most recent past Chairmen holding active or ex-officio membership status. The most recent Chairman shall lead the Nominating Committee. The Nominating Committee shall:

- Present prospective new officers to the active membership for consideration during the fall meeting.
- Other duties as needed.

ARTICLE X

Elections:

A. Names of candidates may be placed in nomination from the Nomination Committee. A candidate may not be nominated for more than one vacancy.

B. Nominations shall be made separately for each vacancy and candidates shall be voted for separately by the membership. The nominee receiving the greatest number of votes shall be declared elected.

ARTICLE XI

Amendments:

A. The By-Laws of the Association may be enacted, amended, or deleted by the vote of a two-thirds (2/3) majority of the active members attending a meeting. The motion to enact, amend, or delete shall have been made and seconded at a meeting immediately preceding the meeting at which the vote to enact, amend, or delete is taken.

ARTICLE XII

Dissolution:

The Association may be dissolved by the vote of a two-thirds (2/3) majority of the active members attending a meeting. The motion to dissolve shall have been made and seconded at the meeting immediately preceding the meeting at which the vote to dissolve is taken.

Submitted 4/2/2025 – By-Law Review Committee: David White, Wade Hurst, and Peggy Dantzler

Approved by vote of membership at SAIA meeting in Rockwall, Texas on June 26, 2025.